

Session | PRIMA Infoday

# Info day

**Submission and  
evaluation of proposals**

**Practical aspects**

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*PRIMA Project Officer*

# PRIMAINFODAY



The PRIMA programme is supported under Horizon 2020, the European Union's Framework Programme for Research and Innovation.



**PRIMA**  
PARTNERSHIP FOR RESEARCH AND INNOVATION  
IN THE MEDITERRANEAN AREA

# Rules for participation

- at **least three independent legal entities** established in **three different Participating States**:
- at least **one** must be established in an **EU** Member State participating to PRIMA: Cyprus, Croatia, France, Germany, Greece, Italy, Luxembourg, Malta, Portugal, Slovenia, Spain.
- at least **one** must be established in a **Non EU** country participating to PRIMA: Algeria, Egypt, Israel, Jordan, Lebanon, Morocco, Tunisia, Turkey.

# PRIMA Website

On the website you will find all relevant updates, documents and information on the programme, including.

## CALL SECTION

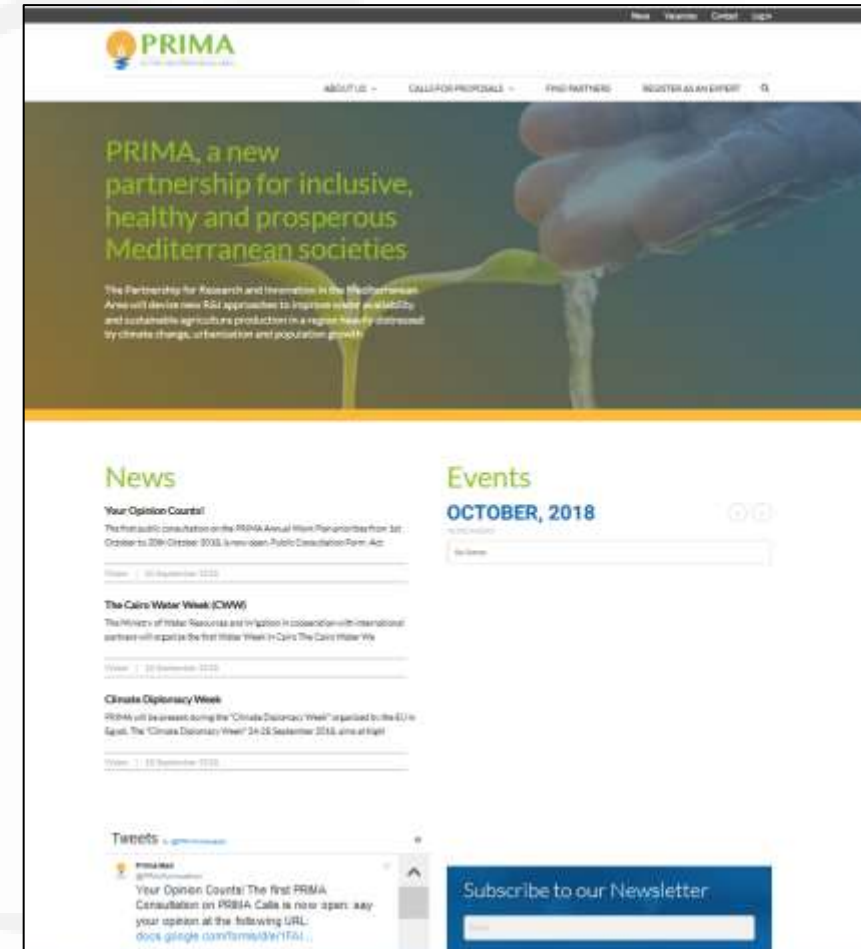
- Information and guidelines for each call
- Templates
- Link to submission website (one link per call)

## PARTNERING TOOL

Applicants can post and read offers to look for partners

## EXPERT REGISTRATION TOOL

To register as expert to take part in the evaluation of the proposals submitted to PRIMA calls



<http://prima-med.org/>

# General Information

## Objectives

### Programme Implementation

### Sections and topics

## PRIMA Objectives

The overall objective of the PRIMA programme is to build research and innovation capacities and to develop knowledge and common innovative solutions for agro-food systems, to make them sustainable, and for integrated water provision and management in the Mediterranean area, to make those systems and that provision and management more climate resilient, efficient, cost-effective and environmentally and socially sustainable, and to contribute to solving water scarcity, food security, nutrition, health, well-being and migration problems upstream.


The scope of research and innovation is complex, multidisciplinary and requires a multi-actor and cross-border approach.


The scale of the research and innovation necessary to address the challenges in the Mediterranean area is immense due to the systemic character of the major bottlenecks.

A collaborative approach among PRIMA Participating States (PS) can help to increase the required scale and scope, by pooling financial and intellectual resources.



# PRIMA calls for proposals



ABOUT US | CALLS FOR PROPOSALS | FIND PARTNERS | 

Home > Calls for proposals

In this section of the website you can find relevant information on PRIMA calls for proposals. You can use the search engine to filter your search.

**FILTER**

Section  
☐ Section 1  
☐ Section 2

Thematic area

Status  
☐ Open  
☐ Closed  
☐ Forthcoming

Search by keyword

**Call: Section 1 – Management of Water 2018**

**THEMATIC AREA:** Management of water  
**TOPIC:** Water reuse and water desalination for agriculture and food production  
**TYPE OF ACTION:** Research and Innovation Action (RIA)  
**TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:** EUR 8.5 million  
**OPENING DATE:** 6 February 2018  
**DEADLINE:** Stage 1 Pre-proposals – 17th April, 2018 (17:00h CET)  
Stage 2 Full proposals – 15th September, 2018 (17:00h CET)  
**STATUS:** Open

[MORE INFO](#)

**Call: Section 1 – Farming Systems 2018**

**THEMATIC AREA:** Farming systems  
**TOPIC:** Improving the sustainability of Mediterranean agro-ecosystems  
**TYPE OF ACTION:** RIA Research and Innovation action  
**TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:** EUR 8.5 million  
**OPENING DATE:** 6 February 2018  
**DEADLINE:** Stage 1 Pre-proposals – 17th April, 2018 (17:00h CET)  
Stage 2 Full proposals – 15th September, 2018 (17:00h CET)  
**STATUS:** Open

[MORE INFO](#)

**Call: Section 1 – Agro-food Value Chain 2018**

**THEMATIC AREA:** Agro-Food value chain  
**TOPIC:** Implementing innovation in Mediterranean Agro-Food chains to smallholders and SMEs  
**TYPE OF ACTION:** Innovation action (IA)  
**TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:** EUR 8.5 million  
**OPENING DATE:** 6 February 2018  
**DEADLINE:** Stage 1 Pre-proposals – 17th April, 2018 (17:00h CET)  
Stage 2 Full proposals – 15th September, 2018 (17:00h CET)  
**STATUS:** Open

[MORE INFO](#)

## Call: Section 2 – Multi-topic 2018

**THEMATIC AREA:** Agro-Food value chain, Farming systems, Management of water  
**TOPIC:** Transnational call funded by Participating States  
**TYPE OF ACTION:** Research and Innovation Action (RIA)  
**TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:** EUR 30 million  
**OPENING DATE:** 6 February 2018  
**DEADLINE:** Stage 1 Pre-proposals – 27th March, 2018 (17:00h CET)  
Stage 2 Full proposals – 4th September, 2018 (17:00h CET)  
**STATUS:** Open

[MORE INFO](#)

## Call: Section 2 – Multi-topic 2018

THEMATIC AREA:	Agro-Food value chain, Farming systems, Management of water
TOPIC:	Transnational call funded by Participating States
TYPE OF ACTION:	Research and Innovation Action (RIA)
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL:	EUR 30 million
OPENING DATE:	6 February 2018
DEADLINE;	Stage 1 Pre-proposals – 27th March, 2018 (17:00h CET) Stage 2 Full proposals – 4th September, 2018 (17:00h CET)
STATUS:	Close

SUBMIT PROPOSAL

To access to the  
Electronic submission  
website

### Thematic area 1: Sustainable water management for arid and semi-arid Mediterranean area

Topic 1.1.1: Water resources availability and quality within catchments and aquifers

Topic 1.1.2: Sustainable, integrated water management.

Topic 1.1.3: Irrigation technologies and practices.

Full call  
text

### Thematic area 2: Sustainable farming systems under Mediterranean environmental constraints

Topic 1.2.1: Adaptation of Agriculture to Climate Change



# Access to the submission and evaluation system ANR

## Call: Section 2 – Multi-topic 2018

SUBMIT PROPOSAL

**THEMATIC AREA:** Agro-Food value chain, Farming systems, Management of water  
**TOPIC:** Transnational call funded by Participating States  
**TYPE OF ACTION:** Research and Innovation Action (RIA)  
**TOTAL INDICATIVE AMOUNT ALLOCATED** EUR 30 million

The screenshot shows the 'Authentication Page' of the ANR submission system. It features a login form with fields for 'Email address' and 'Password', a 'Validate' button, and a link for 'Forgotten password / Generate a new password'. Annotations include blue arrows pointing to the input fields with labels 'Insert Email Address' and 'Insert Password', and a yellow arrow pointing to the forgotten password link with the label 'In case you forget your password...'. Below the login form, there is a message about submitting proposals and a 'Remarks' section with technical requirements.

**Authentication Page**

Email address:

Password:

[Forgotten password / Generate a new password](#)

To submit a new proposal, please go to the Call page on the [ANR website](#).

For any information, please contact the person in charge of the Call: [Contacts](#)

**Remarks:**

- This website is designed for a 1024x768 screen resolution (Full Screen)
- The application is optimized for Internet Explorer (up to IE10) and Firefox.
- Cookies and JavaScript must be enabled.
- We advise you to allow popups from your browser settings.

**Message to experts and committee members**

If you already have an account (as proposal coordinator, partner...), you must use the same login/password.  
If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.

In case you forget your password...

# ELECTRONIC SUBMISSION SYSTEM HANDBOOK

Information and type of documents you have to upload

PRIMA  
BY THE MEDITERRANEAN AREA

ELECTRONIC  
SUBMISSION  
SYSTEM  
HANDBOOK

Portail  
et tâches  
règles  
permissions  
demande  
du projet  
documents  
scientifiques  
document  
scientifique  
experts  
de synthèse  
demande  
de synthèse  
soumission  
du projet

Ce site est adapté d'une plateforme d'appels d'offres français. Quelques points spécifiques à ces appels peuvent subsister (certains champs sont obligatoires) donc merci de ne pas de les perdre en compte.  
**NEGLIGEZ PAS DE SOUMETTRE VOTRE ANNEXE BUDGETAIRE AU FORMAT EXCEL (à UPLOADER SUR LE SITE <http://www.annet2.net/index.php/home>)**

Informations nécessaires à l'enregistrement du formulaire

Titre en français du projet

Titre en anglais du projet

Titre en arabe

ENTRER LE TITRE EN ENGLISH FOR BOTH

Indicateur de financement

Année de démarrage de la phase

ONR associé (Projet)

Catégorie FSD

Sélectionnez une catégorie FSD

Mots clés (Séparez les mots clés par des points virgules)

Le projet a-t-il déjà démarré ou d'une autre préférence?

Suite du projet précédemment financé?

Choisir les deux thématiques (de 0 à 1) parmi les 2 axes disponibles (sans que les deux axes)

Sélectionner les axes thématiques de recherche

Liste des agences étrangères

Agence étrangère choisie pour le projet

Envoyer

Annuler

Click here to select your topic.



## Partnership

*The project coordinator specifies each partner and the principal investigator (PI) of each partner.*

*Any PI indicated in the table below has access to the project, his/her login being the registered email address.  
If necessary, he/she can generate a new password from the home page.*

*At each change made, the PIs of the concerned partners are informed by e-mail.*



ELECTRONIC

SUBMISSION

SYSTEM

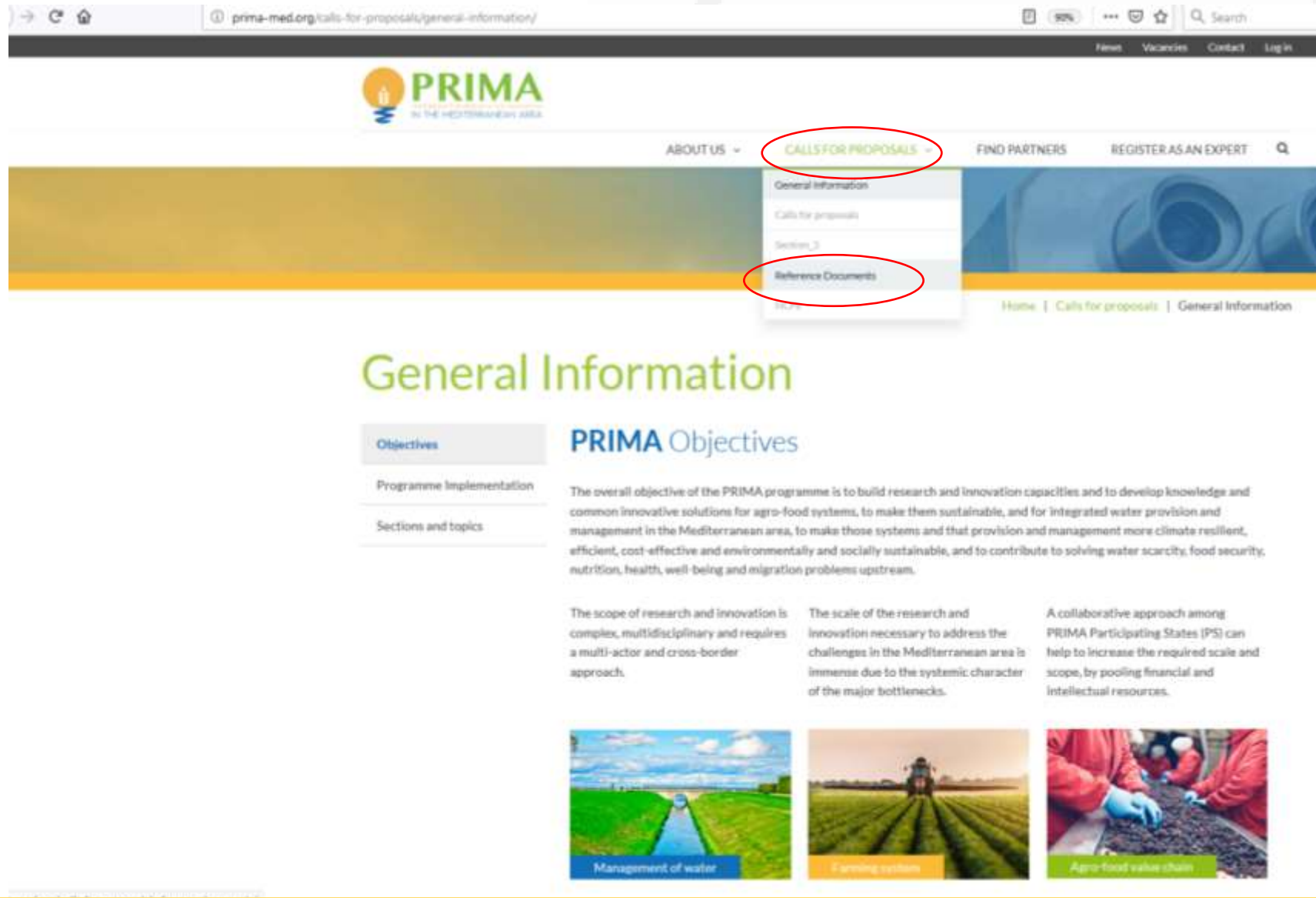
HANDBOOK

<input type="checkbox"/> ⋮	Partner/Organisation's name	Partner acronym	Category	Requested funding (€)	Civ.	First name	Last name	Email address (* : change in progress)	Role	Coord.	Non part	Search Funding organisation
	(1)			0.00								
<input type="checkbox"/> ...				0.00	Mr	Fabrice	DENTRESSANGLE	fabrice.dentressangle@agencerecherche.fr	PI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NR



Click here to ADD partners

**Guidelines, call text, national regulations, templates... are also available in the section Reference documents of the PRIMA website**



The screenshot displays the PRIMA website interface. At the top, the PRIMA logo is visible, along with navigation links for News, Vacancies, Contact, and Log in. The main navigation bar includes 'ABOUT US', 'CALLS FOR PROPOSALS', 'FIND PARTNERS', and 'REGISTER AS AN EXPERT'. The 'CALLS FOR PROPOSALS' menu is expanded, showing options for 'General Information', 'Calls for proposals', 'Section 3', and 'Reference Documents'. The 'Reference Documents' option is highlighted with a red circle. Below the navigation bar, the 'General Information' page is displayed, featuring a sidebar with 'Objectives', 'Programme Implementation', and 'Sections and topics'. The main content area is titled 'PRIMA Objectives' and contains three columns of text describing the programme's goals. At the bottom, there are three images illustrating 'Management of water', 'Farming systems', and 'Agro-food value chain'.

prima-med.org/calls-for-proposals/general-information/

PRIMA  
IN THE MEDITERRANEAN AREA

ABOUT US CALLS FOR PROPOSALS FIND PARTNERS REGISTER AS AN EXPERT

General Information  
Calls for proposals  
Section 3  
Reference Documents

Home | Calls for proposals | General Information

## General Information

**Objectives**

Programme Implementation

Sections and topics

### PRIMA Objectives

The overall objective of the PRIMA programme is to build research and innovation capacities and to develop knowledge and common innovative solutions for agro-food systems, to make them sustainable, and for integrated water provision and management in the Mediterranean area, to make those systems and that provision and management more climate resilient, efficient, cost-effective and environmentally and socially sustainable, and to contribute to solving water scarcity, food security, nutrition, health, well-being and migration problems upstream.

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Management of water

Farming systems

Agro-food value chain

# Reference Documents

This page includes PRIMA reference documents grouped by categories and will be updated when needed. Just click on a document to download it.

## Legal Documents

<a href="#">PRIMA Statutes</a>	<a href="#">Download</a>
<a href="#">PRIMA Decision (Basic Act)</a>	<a href="#">Download</a>

## Strategic Research and Innovation Agenda (SRIA)

<a href="#">Strategic Research and Innovation Agenda</a>	<a href="#">Download</a>
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## Annual Work Plans

<a href="#">Annual Work Plan 2018 (AWP 2018)</a>	<a href="#">Download</a>
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## PRIMA Model Grant Agreement (MGA)

<a href="#">Multi-beneficiary Model Grant Agreement</a>	<a href="#">Download</a>
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## Guidance (Section 1)

<a href="#">Guidelines for Applicants – Section 1 2018</a>	<a href="#">Download</a>
<a href="#">Call text and supporting information – Call Section 1 – Management of Water 2018</a>	<a href="#">Download</a>
<a href="#">Call text and supporting information – Call Section 1 – Farming Systems 2018</a>	<a href="#">Download</a>
<a href="#">Call text and supporting information – Call Section 1 – Agro-food Value Chain 2018</a>	<a href="#">Download</a>
<a href="#">Electronic Submission Site Handbook</a>	<a href="#">Download</a>

## Guidance (Section 2)

<a href="#">Guidelines for Applicants – Section 2 2018</a>	<a href="#">Download</a>
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# What is needed to submit a proposal?

## Eligibility Check

- Have an eligible consortium



- Submit all the required documents:

- Part I : Administrative data
- Part II. Technical annex
- Budget:

PART I			
Title of Proposal			
Acronym			
1. Administrative data of participant organisations			
• List of participants :			
Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

\* Please use the same participant numbering as that used in the Electronic Submission System. Use PI per term, partner or institution.  
Add as many lines as you would need.

PRIMA Pre-proposal Template  
(in single of a two-stage submission procedure)

Research and Innovation Action (RIA)  
Innovation Action (IA)

Scientific Document (Part II)

Title of Proposal

Acronym

This consortium members are listed in Part I of the proposal administrative forms; it is necessary that should also be presented in the table below.

List of participants

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

\* Use PI per institution or institution. Add as many lines as you would need.

1. Executive

Your proposal must address a valid programme topic for this call for proposals.

This section of your proposal will be assessed only to the extent that it is relevant to that topic.

1.1 Objectives

Describe the overall and specific objectives for the project, which should be clear, measurable, realistic and achievable within the duration of the project. Objectives should be consistent with the expected objectives and impact of the project (see caption 1).

## Admissibility Check

Administrative data Financial data Online

Full cost (€) 340.000.00 Requested Funding (€) 190.000.00

Save Cancel

YOU JUST HAVE TO FILL THESE 2 BOXES

Excel to be uploaded

- Fulfil in the submission website all the administrative data.

# Content and structure of the pre-proposal

The pre-proposal must be submitted online on the evaluation system (ANR)  
The link will be announced on the PRIMA website in the corresponding section of the calls and will be open **1 month before the deadline for submission**

**Main administrative data have to be fill directly online (details in Annex of the guidelines for applicants: how to use the website with screenshots....)**

Submit the pdf of the pre proposal following the template (available on prima website)

<b><u>PART I</u></b>			
<b>Title of Proposal</b>			
<b>Acronym</b>			
 <b>1. <u>Administrative data of participant organisations</u></b>			
<ul style="list-style-type: none"><li>List of participants :</li></ul>			
Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			
* Please use the same participant numbering as that used in the Electronic Submission Site. One PI per team/lab or institution Add as many lines as you would need.			

# General information about the project

Section:	
Call:	
Topic:	
Type of action:	
Duration in months:	
Free keywords	Enter any words you think give extra detail of the scope of your proposal (max 200 characters)
Abstract:	<p>Short summary to clearly explain:</p> <ul style="list-style-type: none"><li>• the objectives of the proposal</li><li>• how they will be achieved</li><li>• their relevance to the specific call and topic against which the proposal is submitted</li></ul> <p>Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties</p> <ul style="list-style-type: none"><li>• Do not include any confidential information.</li><li>• Use plain typed text, avoiding formulae and other special characters.</li></ul>

Questions to be answered by the coordinator:

Project submitted in previous EU calls?

Verification of the financial capacity (only for private entities)

Total budget requested to PRIMA (on the submission website **each partner must give the total cost of the project and the requested amount to PRIMA**)

Etc....



# Content of the proposal PART II

## 1. Excellence

- 1.1 Objectives
- 1.2 Relation to call and/or topic
- 1.3 Concept and methodology
  - (a) Concept
  - (b) Methodology
- 1.4 Ambition

Pre proposal  
STAGE 1  
10 pages

## 2. Impact

- 2.1 Expected impacts
- 2.2 Measures to maximise impact
  - a) Dissemination and exploitation of results
  - b) Communication activities

Full proposal  
STAGE 2  
50 pages

## 3 Implementation

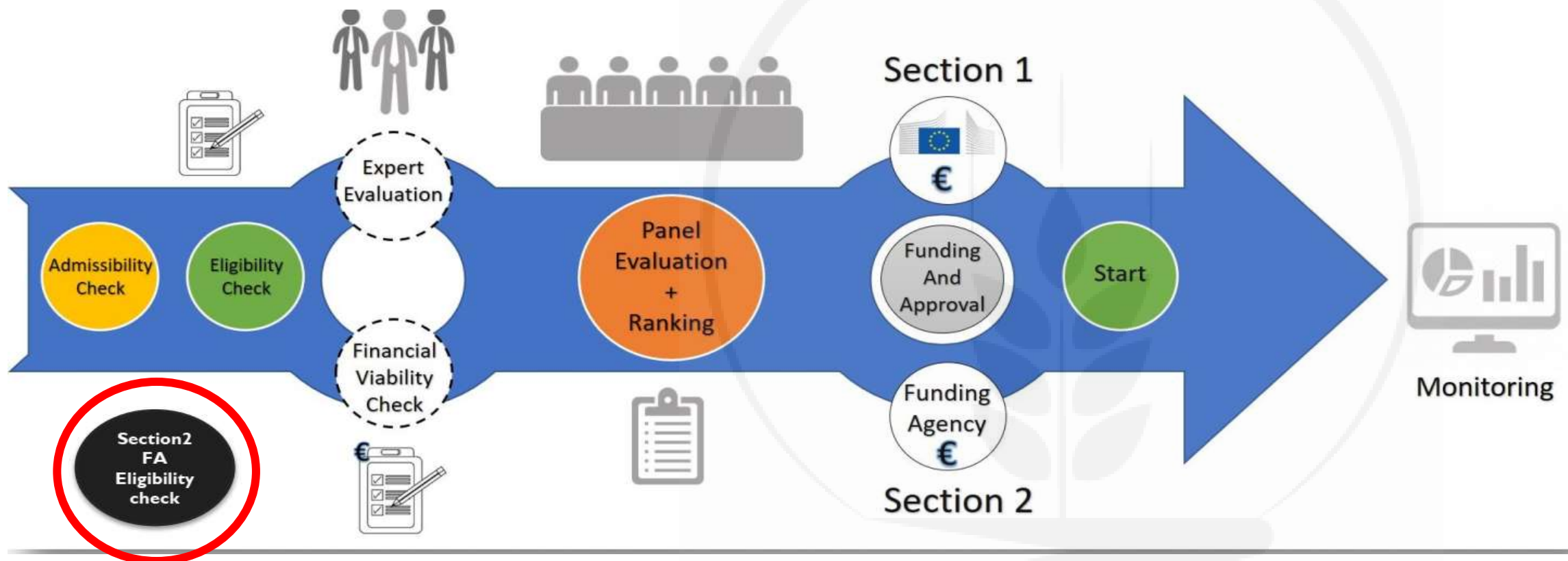
- 3.1 Work plan — Work packages, deliverables
- 3.2 Management structure, milestones and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

## 4: Members of the consortium

- 4.1. Participants (applicants)
- 4.2. Third parties involved in the project (including use of third party resources)

## Section 5: Ethics and Security

# Evaluation process



Each proposal is evaluated by 3 independent experts and ranked by consensus by the evaluation panel during a physical meeting

# Evaluation Criteria

- **H2020 CRITERIA:**

- EXCELLENCE / 5 points
- IMPACT / 5 points
- QUALITY AND EFFICIENCY OF THE IMPLEMENTATION (Only for step 2) / 5 points

***For IA the criteria "impact" has a weight of 1.5***

- **Thresholds:**

- **Step 1: 4 points for each criteria**



- **Step 2: 3 points for each criteria and at least 10/15 in total**



# Evaluation Criteria

Excellence	Impact	Quality & Efficiency of the implementation
<p><b>Clarity and pertinence</b> of the objectives;</p> <p><b>Soundness of the concept</b>, and <b>credibility</b> of the proposed <b>methodology</b>;</p> <p><b>Fit with the scope and objectives of the PRIMA</b> programme and the call topic description; Extent that the proposed work <b>is beyond the state of the art</b>, and demonstrates <b>innovation potential</b> (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organizational models)</p> <p>Appropriate consideration of <b>interdisciplinary</b> approaches and, where relevant, use of <b>stakeholder</b> knowledge and <b>gender</b> dimension in research and innovation content.</p>	<p>The extent to which the outputs of the project would contribute to one or several of the <b>expected impacts mentioned</b> in this document under the relevant topic.</p> <p>Scores of the proposals will not depend on the number of expected impacts covered.</p> <p>Any substantial impacts, <b>even if not mentioned</b> in this document, that would enhance innovation capacity, create <b>new market</b> opportunities, strengthen <b>competitiveness</b> and growth of companies, address issues related to <b>climate change</b> or the <b>environment</b>, or bring other important benefits for <b>society</b>;</p> <p>Quality of the proposed measures to:</p> <ul style="list-style-type: none"> <li>• <b>Exploit</b> and disseminate the project results (including management of IPR), and to manage research data where relevant.</li> <li>• <b>Communicate</b> the project activities to different target audiences.</li> </ul>	<p><b>Quality and effectiveness of the work plan</b>, including extent to which the <b>resources assigned to work packages are in line</b> with their objectives and deliverables;</p> <p>Appropriateness of the management structures and procedures, including <b>risk and innovation management</b>;</p> <p><b>Complementarity of the participants</b> and extent to which the consortium as whole brings together the necessary expertise;</p> <p>Appropriateness of the <b>allocation of tasks</b>, ensuring that <b>all participants have a valid role and adequate resources</b> in the project to fulfil that role.</p>

# Recommendations

- Don't wait the last minute. Simple process but takes time!
- Be sure to submit PART I (and all the requested documents)
- For section 2: Each partner must check **his eligibility** with his NCP **before** submitting a proposal

# Thank you!



Contact us



@prima-med.org



[www.prima-med.org](http://www.prima-med.org)

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PRIMA