

**Structure of the Proposal**

The proposal contains three parts:

• **Part I** of the proposal **is the narrative sections** that complement the **administrative data** required for submission**. This document is to be completed and uploaded as an Annex in the Electronic Submission System (ESS).** Please ensure that the information included in this document is fully aligned with the administrative sections entered directly in the Electronic Submission System (ESS). Both the online fields and the annexed document **can be updated at any time before final submission,** allowing participants to revise or complete the information progressively.

• **Part II** of the proposal is the technical section that addresses the three evaluation criteria (Excellence, Impact and Quality of the implementation. Applicants must upload Part II as a PDF document using the template available on the PRIMA website, under the specific call or topic. Please ensure that the uploaded document strictly follows the structure and formatting requirements outlined in the template. Any deviation may affect the evaluation process.

• **Budget** The budget of the proposal must detail the financial breakdown across the different budget lines for the overall project and for each consortium partner. Unlike Part I and Part II of the proposal, the budget requires the use of two separate templates, which depend on the type of PRIMA call you are applying for: One template is for proposals submitted under Section 1 calls of the PRIMA partnership (Horizon Europe funding). The other is for proposals under Section 2 of the PRIMA partnership (Participating States’ funding). These templates can be downloaded from the PRIMA official website, under the specific call/topic. Once completed, the relevant budget template must be uploaded to the Electronic Submission System (ESS) before the deadline.

The Guidelines for Applicants will help you prepare your proposal, and the Electronic Submission System Handbook will provide step-by-step information on submitting your proposal. Both are available on the PRIMA official website.

The submission process consists of five key steps:

1. Log in to the ESS

Access the ESS via the webpage of your specific call topic published on the PRIMA website.

2. Verify your selection

Ensure that you have selected the correct call, topic, and type of action.

3. Create your draft proposal

Fill in the basic project information, including title, acronym, summary, main applicant organisation, and contact details.

4. Add your partners

Include all participating organisations and complete their contact information in the ESS.

5 Complete and upload your proposal

Fill in the online web forms and upload the following documents before the submission deadline:

Part I – Administrative and narrative data (Annex)

Part II – Technical Description (PDF using official template)

Budget – Using the correct template depending on whether your proposal is under Section 1 or Section 2

Timely submission and accurate alignment between uploaded documents and online fields are essential for successful proposal evaluation.

**PRIMA Partnership**

**Application forms (Part I)**

**Topic:**

**Type of Action:**

**Proposal acronym:**

**Table of contents**

|  |  |  |
| --- | --- | --- |
| *Section* | *Title* | *Action* |
| 1 | General information |  |
| 2 | Participants |  |
| 3 | Ethics and security |  |

### *The forms must be filled in for each proposal using the templates available in the PRIMA website. It has to be uploaded to the Electronic Submission System (mandatory) before the deadline.*

#### 1 – General information

*First part- provides basic data on the proposal. It can be filled in by the coordinator.*

Topic Type of action

Call

*Acronym is mandatory*

Acronym

*Max 200 characters (with spaces). Must be understandable for non-specialists in your field.*

Proposal title

Duration in

*Estimated duration of the project in full months.*

months

keywords

*Note that for this call, applicants have to select minimum 3 and maximum 6 keywords. Keywords in Part I, II and Electronic Submission System must be the same.*

*Abstract*

*The abstract should provide the reader with a clear understanding of the objectives of the proposal, how they will be achieved, and their relevance to the Work Programme. This summary will be used as the short description of the proposal in the evaluation process and in communications to the PRIMA Board of Trustees and other interested parties. It must therefore be short and precise and should not contain confidential information.* *Use plain typed text, avoiding formulas and other special characters. The abstract must be written in English. The Abstract in Part I document and the one on the ESS (English version) must be the same.* : *(Maximum number of characters allowed: 4000)*

|  |  |  |
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| Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any EU Programmes or PRIMA partnership, including current calls?  *A `similar' proposal or contract is one that differs from the current one in minor ways, and in which some of the present consortium members are involved.* | Yes | No |

*Declarations*

*These declarations must be filled in by the Project Main Contact (Project Coordinator (PC). All declarations are mandatory.*

|  |  |
| --- | --- |
| 1. We declare to have the explicit consent of all applicants on their participation and on the content of this proposal. |  |
| 1. We confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted (unless explicitly authorised in the call conditions). |  |
| 1. We declare:    * to be fully compliant with the eligibility criteria set out in the PRIMA calls    * not to be subject to any exclusion grounds under the [EU Financial Regulation 2018/1046](https://eur-lex.europa.eu/legal-content/EN/ALL/?uri=CELEX:32018R1046&qid=1535046024012)    * to have the financial and operational capacity to carry out the proposed project. |  |
| 1. We declare that the proposal complies with ethical principles (including the highest standards of research integrity as set out in the [ALLEA European Code of Conduct for Research Integrity](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/european-code-of-conduct-for-research-integrity_horizon_en.pdf), as well as applicable international and national law, including the Charter of Fundamental Rights of the European Union and the European Convention on Human Rights and its Supplementary Protocols. [Appropriate procedures, policies and structures](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/horizon/guidance/guideline-for-promoting-research-integrity-in-research-performing-organisations_horizon_en.pdf) are in place to foster responsible research practices, to prevent questionable research practices and research misconduct, and to handle allegations of breaches of the principles and standards in the Code of Conduct. |  |
| 1. We declare that the proposal has an exclusive focus on civil applications (activities intended to be used in military application or aiming to serve military purposes cannot be funded). If the project involves dual-use items in the sense of [Regulation 428/2009](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=celex%3A32009R0428), or other items for which authorisation is required, we confirm that we will comply with the applicable regulatory framework (e.g. obtain export/import licences before these items are used). |  |
| 1. We confirm that the activities proposed do not    * aim at human cloning for reproductive purposes;    * intend to modify the genetic heritage of human beings which could make such changes heritable (or    * intend to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer.    * lead to the destruction of human embryos (for example, for obtaining stem cells)   These activities are excluded from funding. |  |
| 1. We confirm that for activities carried out outside the Union, the same activities would have been allowed in at least one EU Member State. |  |
| 1. We, the undersigned consortium, are aware that in accordance with Horizon Europe regulations, a Gender Equality Plan (GEP) is a mandatory eligibility criterion at the time of granting for certain categories of legal entities established in EU Member States and Associated Countries.   While a GEP is not required at the proposal submission stage, the relevant legal entities (Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries) must have a GEP in place by the time of the Grant Agreement signature. |  |

The coordinator is only responsible for the information relating to their own organisation. Each applicant remains responsible for the information declared for their organisation. If the proposal is retained for PRIMA funding, they will all be required to sign a declaration of honour.

**False statements** or incorrect information may lead to administrative sanctions under the PRIMA financial procedure

#### 2 – Participants

List of participating organisations

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| # | Participating Organisation Legal Name (as shown in the PIC number) | Organisation Acronym | Country | PIC Number[[1]](#footnote-1) | Type of the Organisation\* |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| ….. |  |  |  |  |  |
| N | *(you can add extra rows when needed)* |  |  |  |  |

*\*Type of organisation: Secondary and higher education establishments (HES); Research organisations (excluding education) (REC); Private for-profit companies (PRC); Public bodies (excluding research and education) (PUB); Other entities (OTH)*

*The Coordinator has the rights to:*

* *add, delete, edit and re-order partners in the consortium*
* *add, delete, edit and re-order contact points for those organisations*
* *edit all sections of the administrative forms*
* *upload, delete, view and download all proposal forms (Part I & II, Annexes, Budget Template)*
* *submit the proposal on behalf of the consortium members*

*Participant can:*

* *view all the information, but not edit it*
* *edit only the section for their organisation in the administrative forms on the ESS*
* *view the entire administrative forms*
* *view/download the Part II and other Annexes*

*You can manage the list of participating organisations and access rights of persons at the submission process. You may identify and give access to as many contact persons of the selected participating organisations as you wish. The identification is based upon the e-mail address of the contact person(s) you add to the online submission system. When you add a contact person, you will be prompted to supply the contact details: name, e-mail* *.*

*Person in charge of the proposal (main contact person = Principal Investigator PI): Each organisation needs to have one main contact person identified; the main contact person will have to fill in full contact details in the administrative form. The 'Main Contact Person' for the coordinating organisation (Participant no. 1) will become the primary contact person (Project Coordinator). Other contact persons may also be identified and may receive read-only or full access rights. Contact persons with full access rights of the coordinator (Participant no. 1) will be called 'Coordinator contacts' in the ESS, while for the other participants 'Participant Contacts'; contact persons with read-only rights will be called 'Team Members'. Other contact persons are listed with basic details in the administrative form.*

*Access rights: The main contact person (Project Coordinator) and contact persons of the coordinator with full access rights have the same level of rights: they can manage the list of participants and contacts, edit any part of the administrative part of the proposal and upload any attachments (e.g. Part II - technical description) and submit the proposal on behalf of the consortium. Contact persons with read-only rights can only view/download the information. Participant contacts with full access rights can only edit their section of the administrative form and view all proposal data.*

*Access rights can be revoked by the Coordinating Organisation contacts. The person who created the proposal cannot be deleted.*

*Invitation: All contacts will receive an e-mail and a notification to the ESS about the invitation to the proposal upon saving the data .*

### Organisation Data – The Coordinating Organisation

*The section shows the administrative data of the coordinating organisation (Participant Organisation 1)* *.*

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| --- | --- |
| **Participating Organisation Number:** | **1** |
| **Participating Organisation Legal Name:** |  |
| **PIC Number:** |  |

Gender equality plan

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| *Having a gender equality plan is an eligibility criterion for Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries.(not Third countries not associated to Horizon Europe) )*  *Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature*  Does the organisation have a Gender Equality Plan (GEP)[[2]](#footnote-2) covering the elements listed below?  **Minimum process-related requirements (building blocks) for a GEP**   * **Publication:** formal document published on the institution’s website and signed by the top management. * **Dedicated resources:** commitment of human resources and gender expertise to implement it. * **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators. * **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.   **Content-wise, recommended areas** to be **covered** and addressed via concrete measures and targets are:   * + work-life balance and organisational culture;   + gender balance in leadership and decision-making;   + gender equality in recruitment and career progression;   + integration of the gender dimension into research and teaching content;   + measures against gender-based violence including sexual harassment. | Yes | No |

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| *List of up to 5 publications, widely-used datasets, software, goods, services, or any other achievements relevant to the call content. (if applicable)* | |
| **Type of achievement** | **Short description** |
| *[*Publication*]*  *[*Dataset*]*  *[*Software*]*  *[*Good*]*  *[*Service*]*  *[*Other achievement*]* | Key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID).  Publications, in particular journal articles, are expected to be open access. Datasets are expected to be FAIR (findable, accessible, interoperable, and reusable) and ‘as open as possible, as closed as necessary’. |
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| *List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal (if applicable)* | |
| **Name of Project or Activity** | **Short description** |
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| *Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work* | |
| **Name of infrastructure or equipment** | **Short description** |
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### Organisation data – Participating Organisations

*The section shows the administrative data of the participating organisation in the same order as shown in Part I, Part II, Budget. Repeat this section once for each Participating Organisation.*

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| **Participating Organisation Number:** | **2** |
| **Participating Organisation Legal Name:** |  |
| **PIC Number:** |  |

Gender equality plan

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| *Having a gender equality plan is an eligibility criterion for Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries.(not Third countries not associated to Horizon Europe) )*  *Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature*  Does the organisation have a Gender Equality Plan (GEP)[[3]](#footnote-3) covering the elements listed below?  **Minimum process-related requirements (building blocks) for a GEP**   * **Publication:** formal document published on the institution’s website and signed by the top management. * **Dedicated resources:** commitment of human resources and gender expertise to implement it. * **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators. * **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.   **Content-wise, recommended areas** to be **covered** and addressed via concrete measures and targets are:   * + work-life balance and organisational culture;   + gender balance in leadership and decision-making;   + gender equality in recruitment and career progression;   + integration of the gender dimension into research and teaching content;   + measures against gender-based violence including sexual harassment. | Yes | No |

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| --- | --- |
| *List of up to 5 publications, widely used datasets, software, goods, services, or any other achievements relevant to the call content. (if applicable)* | |
| **Type of achievement** | **Short description** |
| *[*Publication*]*  *[*Dataset*]*  *[*Software*]*  *[*Good*]*  *[*Service*]*  *[*Other achievement*]* | Key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID).  Publications, in particular journal articles, are expected to be open access. Datasets are expected to be FAIR and ‘as open as possible, as closed as necessary’. |
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| *List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal (if applicable)* | |
| **Name of Project or Activity** | **Short description** |
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| *Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work* | |
| **Name of infrastructure or equipment** | **Short description** |
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| **Participating Organisation Number:** | **….N** |
| **Participating Organisation Legal Name:** |  |
| **PIC Number:** |  |

Gender equality plan

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| *Having a gender equality plan is an eligibility criterion for Public bodies, Higher education establishments and Research organisations from Member States and Associated Countries.(not Third countries not associated to Horizon Europe) )*  *Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature*  Does the organisation have a Gender Equality Plan (GEP)[[4]](#footnote-4) covering the elements listed below?  **Minimum process-related requirements (building blocks) for a GEP**   * **Publication:** formal document published on the institution’s website and signed by the top management. * **Dedicated resources:** commitment of human resources and gender expertise to implement it. * **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators. * **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.   **Content-wise, recommended areas** to be **covered** and addressed via concrete measures and targets are:   * + work-life balance and organisational culture;   + gender balance in leadership and decision-making;   + gender equality in recruitment and career progression;   + integration of the gender dimension into research and teaching content;   measures against gender-based violence including sexual harassment. | Yes | No |

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| *List of up to 5 publications, widely used datasets, software, goods, services, or any other achievements relevant to the call content. (if applicable)* | |
| **Type of achievement** | **Short description** |
| *[*Publication*]*  *[*Dataset*]*  *[*Software*]*  *[*Good*]*  *[*Service*]*  *[*Other achievement*]* | Key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID).  Publications, in particular journal articles, are expected to be open access. Datasets are expected to be FAIR and ‘as open as possible, as closed as necessary’. |
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| *List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal (if applicable)* | |
| **Name of Project or Activity** | **Short description** |
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| *Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work* | |
| **Name of infrastructure or equipment** | **Short description** |
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#### 3 – Ethics and Security

*Ethics issues table*

*This table should be completed as an essential part of your proposal. Please go through the table and indicate which elements concern your proposal by answering ‘Yes’ or ‘No’. If you answer ‘Yes’ to any of the questions,*

* *indicate in the adjacent box at which page in your full proposal (Part II) further information relating to that ethics issue can be found, and*
* *provide additional information on that ethics issue in the Ethics Self-Assessment section.*

*For more information on each of the ethics issues and how to address them, including detailed legal references, see the guidelines ‘*[*How to Complete your Ethics Self-Assessment*](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf)*’.*

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| 1. HUMAN EMBRYONIC STEM CELLS AND HUMAN EMBRYOS | | | |  | | | | | Page |
| Does this activity involve Human Embryonic Stem Cells (hESCs)? | | | | Yes | No | | | |  |
| If **YES**: | Will they be directly derived from embryos within this project? | | | Yes | No | | | |  |
| Are they previously established cells lines? | | | Yes | No | | | |  |
| Are the cell lines registered in the European registry for human embryonic stem cell lines? | | | Yes | No | | | |  |
| Does this activity involve the use of human embryos? | | | | Yes | No | | | |  |
| If **YES**: | Will the activity lead to their destruction? | | | Yes | No | | | |  |
| 2. HUMANS | | | |  | | | | | Page |
| Does this activity involve human participants? | | | | Yes | | | No | |  |
| If **YES**: | Are they volunteers for non-medical studies (e.g. social or human sciences research)? | | | Yes | | | No | |  |
| Are they healthy volunteers for medical studies? | | | Yes | | | No | |  |
| Are they patients for medical studies? | | | Yes | | | No | |  |
| Are they potentially vulnerable individuals or groups? | | | Yes | | | No | |  |
| Are they children/minors? | | | Yes | | | No | |  |
| Are the other persons unable to give informed consent? | | | Yes | | | No | |  |
| Does this activity involve interventions (physical also including imaging technology, behavioural treatments, etc.) on the study participants? | | | | Yes | | | No | |  |
| If **YES**: | | Does it involve invasive techniques? | | Yes | | | No | |  |
| Does it involve collection of biological samples? | | Yes | | | No | |  |
| Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation ([EU 536/2014](https://health.ec.europa.eu/medicinal-products/clinical-trials/clinical-trials-regulation-eu-no-5362014_en))? (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products) | | | | Yes | | | No | |  |
| If **YES**: | | Is it a clinical trial? | | Yes | | | No | |  |
| Is it a low-intervention clinical trial? | | Yes | | | No | |  |
| 3. HUMAN CELLS / TISSUES (not covered by section 1) | | | |  | | | | | Page |
| Does this activity involve the use of human cells or tissues? | | | | Yes | | | No | |  |
| If **YES**: | Are they human embryonic or foetal cells or tissues? | | | Yes | | | No | |  |
| Are they available commercially? | | | Yes | | | No | |  |
| Are they obtained within this project? | | | Yes | | | No | |  |
| Are they obtained from another project, laboratory or institution? | | | Yes | | | No | |  |
| Are they obtained from biobank? | | | Yes | | | No | |  |
| 4. PERSONAL DATA | | | |  | | | | | Page |
| Does this activity involve processing of personal data? | | | | Yes | | No | | |  |
| If **YES**: | | Does it involve the processing of special categories of personal data (e.g.: sexual lifestyle, ethnicity, genetic, biometric and health data, political opinion, religious or philosophical beliefs)? | | Yes | | No | | |  |
| If **YES**: | Does it involve processing of genetic, biometric or health data? | Yes | | No | | |  |
| Does it involve profiling, systematic monitoring of individuals, or processing of large scale of special categories of data or intrusive methods of data processing (such as, surveillance, geolocation tracking etc.)? | | Yes | | No | | |  |
| Does this activity involve further processing of previously collected personal data (including use of preexisting data sets or sources, merging existing data sets)? | | | | Yes | | | | No |  |
| Is it planned to export personal data from the EU to non-EU countries? | | | | Yes | | | | No |  |
| If **YES**: | | Specify the type of personal data and countries involved: | |  | | | |  |  |
| Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country? | | | | Yes | | | | No |  |
| If **YES**: | | Specify the type of personal data and countries involved | |  | | | |  |  |
| Does this activity involve the processing of personal data related to criminal convictions or offences? | | | | Yes | | | | No |  |
| 5. ANIMALS | | | | | | | | | Page |
| Does this activity involve animals? | | | | Yes | | | No | |  |
| If **YES**: | | Are they vertebrates? | | Yes | | | No | |  |
| Are they non-human primates (NHP)? | | Yes | | | No | |  |
| Are they genetically modified? | | Yes | | | No | |  |
| Are they cloned farm animals? | | Yes | | | No | |  |
| Are they endangered species? | | Yes | | | No | |  |
| 6. NON-EU COUNTRIES | | | | | | | | | Page |
| Will some of the activities be carried out in non-EU countries? | | | | Yes | | | No | |  |
| If **YES**: | | Specify the countries: | |  | | |  | |  |
| In case non-EU countries are involved, do the activities undertaken in these countries raise potential ethics issues? | | | | Yes | | | No | |  |
| If **YES**: | | Specify the countries: | |  | | |  | |  |
| Is it planned to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)? | | | | Yes | | | No | |  |
| Is it planned to import any material from non-EU countries into the EU or from a non-EU country to another non-EU country? For data imports, see section 4. | | | | Yes | | | No | |  |
| If **YES**: | | Specify material and countries involved: | |  | | |  | |  |
| Is it planned to export any material from the EU to non-EU countries? | | | | Yes | | | No | |  |
| If **YES**: | | Specify material and countries involved: | |  | | |  | |  |
| Does this activity involve [low and/or lower-middle income countries](https://datahelpdesk.worldbank.org/knowledgebase/articles/906519)? (if yes, detail the benefit-sharing actions planned in the self-assessment) | | | | Yes | | | No | |  |
| Could the situation in the country put the individuals taking part in the activity at risk? | | | | Yes | | | No | |  |
| 7. ENVIRONMENT, HEALTH and SAFETY | | | |  | | | | | Page |
| Does this activity involve the use of substances or processes that may cause harm to the environment, to animals or plants (during the implementation of the activity or further to the use of the results, as a possible impact)? | | | | Yes | | | No | |  |
| Does this activity deal with endangered fauna and/or flora / protected areas? | | | | Yes | | | No | |  |
| Does this activity involve the use of substances or processes that may cause harm to humans, including those performing them (during the implementation of the activity or further to the use of the results, as a possible impact)? | | | | Yes | | | No | |  |
| 8. ARTIFICIAL INTELLIGENCE | | | |  | | | | | Page |
| Does this activity involve the development, deployment and/or use of Artificial Intelligence? (if yes, detail in the self-assessment whether that could raise ethical concerns related to human rights and values and detail how this will be addressed). | | | | Yes | | | No | |  |
| 9. OTHER ETHICS ISSUES | | | |  | | | | | Page |
| Are there any other ethics issues that should be taken into consideration? | | | | Yes | | | No | |  |
| *Please specify: (Maximum number of characters allowed: 1000)* | | | | | | |  | |  |

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| --- | --- |
| I confirm that I have taken into account all ethics issues above and that, if any ethics issues apply, I will complete the ethics self-assessment as described in the guidelines ‘[How to Complete your Ethics Self-Assessment’.](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf) |  |

*ETHICS SELF-ASSESSMENT*

*If you have entered any issues in the ethics issue table, you must perform an ethics self-assessment in accordance with the guidelines "*[*How to Complete your Ethics Self-Assessment*](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf)*" and complete the table below.*

|  |
| --- |
| **Ethical dimension of the objectives, methodology and likely impact** |
| Explain in detail the identified issues in relation to:   * objectives of the activities (e.g. study of vulnerable populations, etc.) * methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.) * the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political or financial adverse consequences, misuse, etc.) |
| **Compliance with ethical principles and relevant legislations** |
| Describe how the issue(s) identified in the ethics issues table above will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the EU/national legal and ethical requirements of the country or countries where the tasks are to be carried out. It is reminded that for **activities performed in a non-EU country**, they should also be allowed in at least one EU Member State. |

#### 

*Security issues table*

*Please indicate, by answering Yes or No to all of the questions in the below table, if the proposed activity will use and/or generate information which might raise security concerns. If an answer is Yes, then indicate in the adjacent box at which page in your full proposal further information relating to that issue can be found.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. EU classified information (EUCI)[[5]](#footnote-5) | | |  | | | Page |
| Does this activity involve information and/or materials requiring protection against unauthorised disclosure ([EUCI](https://www.consilium.europa.eu/es/general-secretariat/corporate-policies/classified-information/))? | | | Yes | No | |  |
| If **YES**: | Is the activity going to use classified information as background[[6]](#footnote-6) information? | | Yes | No | |  |
| Is the activity going to generate EU classified foreground[[7]](#footnote-7) information as results? | | Yes | No | |  |
| 2. MISUSE | | |  | | | Page |
| Does this activity have the potential for misuse of results? | | | Yes | | No |  |
| If **YES**: | | Does the activity provide knowledge, materials and technologies that could be channelled into crime and/or terrorism? | Yes | | No |  |
| Could the activity result in the development of chemical, biological, radiological or nuclear (CBRN) weapons and the means for their delivery? | Yes | | No |  |
| 3. OTHER SECURITY ISSUES | | |  | | | Page |
| Does this activity involve information and/or materials subject to national security restrictions? | | | Yes | | No |  |
| If yes, please specify: *(Maximum number of characters allowed: 1000)* | | | | | |  |
| Are there any other security issues that should be taken into consideration? | | | Yes | | No |  |
| *If yes, please specify: (Maximum number of characters allowed: 1000)* | | | | |  |  |

1. *9-digit number serving as a unique identifier for organisations (legal entities) participating in EU funding programmes. If needed, one can apply for a temporary PIC on:* [*https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participantregister*](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participantregister)*. A search tool for organisations and their PICs is available on* [*https://ec.europa.eu/info/funding*](https://ec.europa.eu/info/funding) [↑](#footnote-ref-1)
2. [*https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified*](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified) [↑](#footnote-ref-2)
3. [*https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified*](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified) [↑](#footnote-ref-3)
4. [*https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified*](https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register-search?isExactMatch=true&type=ORGANISATION&order=DESC&pageNumber=1&pageSize=50&sortBy=lastModified) [↑](#footnote-ref-4)
5. According to the Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information, “European Union classified information (EUCI) means any information or material designated by an EU security classification, the unauthorised disclosure of which could cause varying degrees of prejudice to the interests of the European Union or of one or more of the Member States”. [↑](#footnote-ref-5)
6. Classified background information is information that is already classified by a country and/or international organisation and/or the EU and is going to be used by the project. In this case, the project must have in advance the authorisation from the originator of the classified information, which is the entity (EU institution, EU Member State, third state or international organisation) under whose authority the classified information has been generated. [↑](#footnote-ref-6)
7. EU classified foreground information is information (documents/deliverables/materials) planned to be generated by the project and that needs to be protected from unauthorised disclosure. The originator of the EUCI generated by the project is the European Commission. [↑](#footnote-ref-7)