

Submission and evaluation of proposals

Practical aspects

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Project Officer

@PRIMAPROGRAM #PRIMAInfoday



PRIMA
PARTNERSHIP FOR RESEARCH AND INNOVATION
IN THE MEDITERRANEAN AREA



The PRIMA programme is an Art. 185 initiative supported and founded under Horizon 2020, the European Union's Framework Programme for Research and Innovation

Info day Germany 15 February 2022

Rules for participation RIA /IA

3 COUNTRIES MINIMUM

- ONE PS EU
- ONE PS NON EU
- ONE PS EU OR PS NON EU

&

4 LEGAL ENTITIES MINIMUM

- ONE PS EU
- **TWO** PS NON EU
- ONE PS EU OR PS NON EU

• EXAMPLES:

- MALTA-GREECE-MOROCCO-EGYPT = **ELIGIBLE**
- MALTA-GREECE-MOROCCO Entity 1- MOROCCO Entity 2 = **ELIGIBLE**
- MALTA-GREECE-FRANCE-MOROCCO = **NOT ELIGIBLE (only 1 entity from the south)**
- MALTA Entity 1-MALTA Entity 2- MOROCCO Entity 1- MOROCCO Entity 2 = **NOT ELIGIBLE (only 2 countries)**



Where to find the information: PRIMA WEBSITE

Prima-med.org

On the website you will find all relevant updates, documents and information on the programme, including.

RESEARCH AND INNOVATION : CALL SECTION

- Information and guidelines for each call
- Templates
- Link to submission website (one link per call)

PARTNERING TOOL

Applicants can post and read offers to look for partners

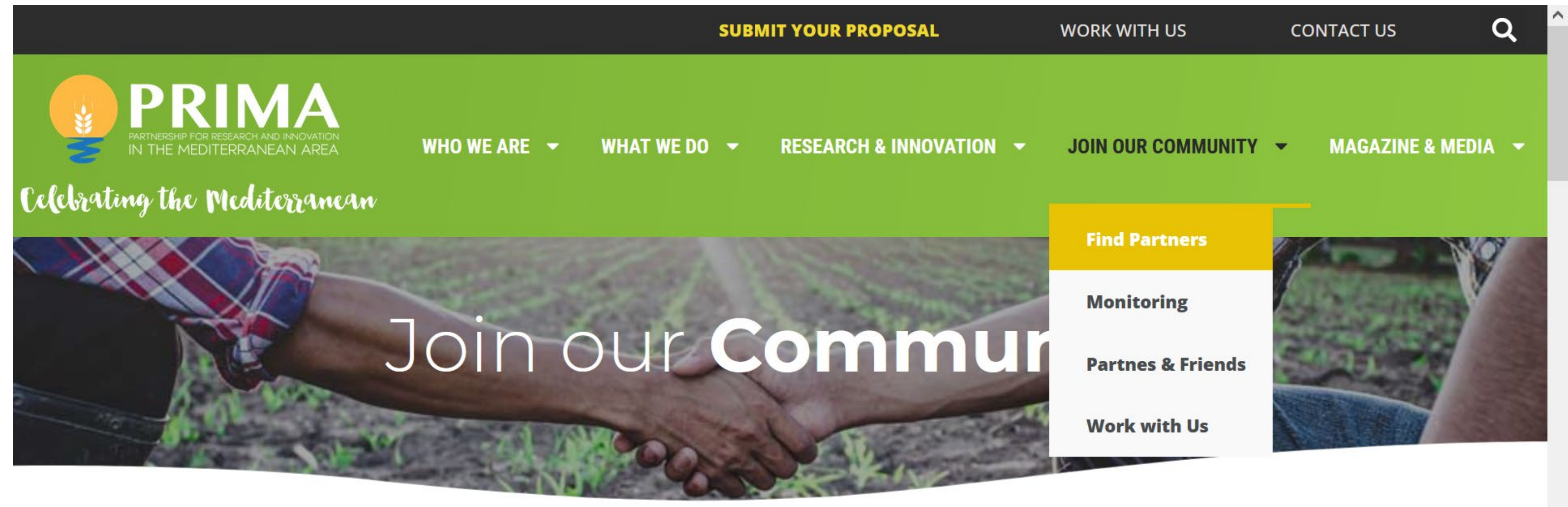
EXPERT REGISTRATION TOOL

To register as expert to take part in the evaluation of the proposals submitted to PRIMA calls

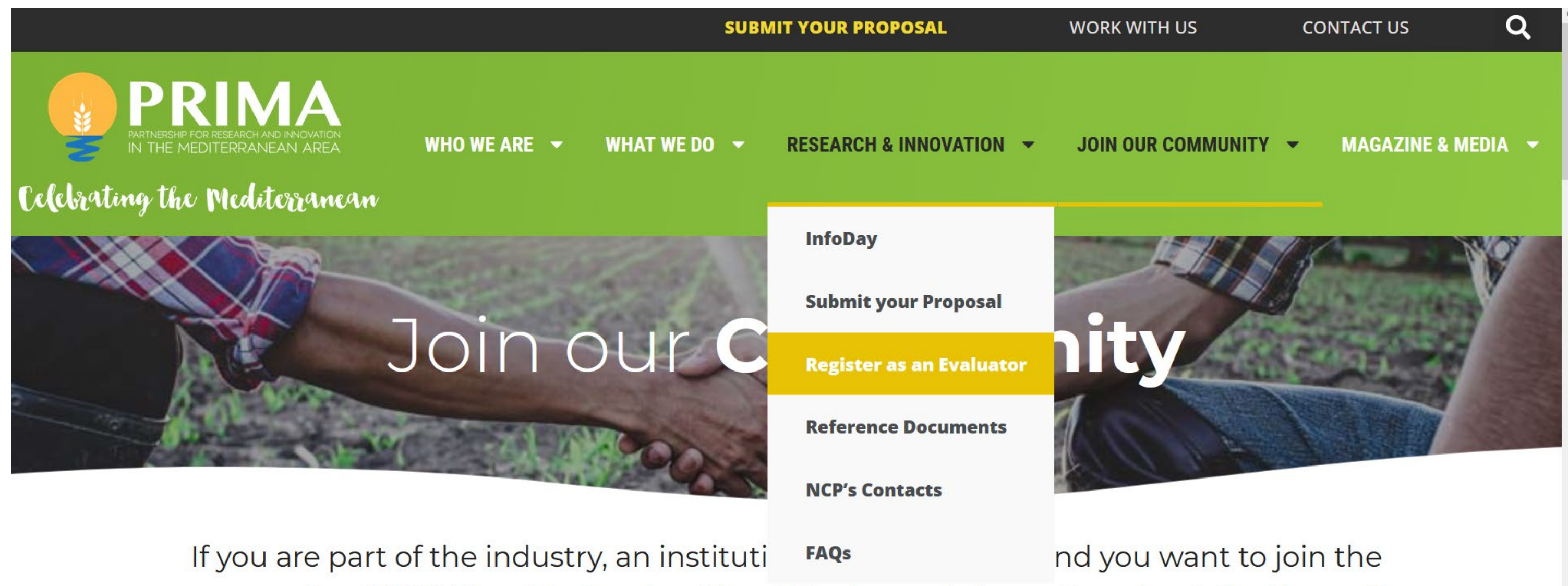


How to find partners

Applicants can post and read offers to look for partners



How to become a PRIMA evaluator




Call information : submit your proposal

The image shows a screenshot of the PRIMA website. At the top, a dark navigation bar contains the text 'SUBMIT YOUR PROPOSAL' (highlighted with a red box), 'WORK WITH US', and 'CONTACT US'. Below this is a green header with the PRIMA logo and tagline 'Celebrating the Mediterranean', and a menu with items like 'WHO WE ARE', 'WHAT WE DO', 'RESEARCH & INNOVATION', 'JOIN OUR COMMUNITY', and 'MAGAZINE & MEDIA'. A large banner features a hand holding a pen and the text 'Submit your proposal'. A dropdown menu is open, with 'Submit your Proposal' highlighted in yellow and red. Below the banner, a green section contains the text 'Calls 2021 are closed!' and 'Calls 2022 will open next year. Check our Website and follow us on the social networks to know more.' At the bottom, there are social media icons for Facebook, Twitter, YouTube, Instagram, and LinkedIn.

<https://prima-med.org/submit-your-project/#>

List of the topics and short description

These are the calls that we have held during this year 2021:



WHO WE ARE ▾ WHAT WE DO ▾ RESEARCH & INNOVATION ▾ JOIN OUR COMMUNITY ▾ MAGAZINE & MEDIA ▾

Celebrating the Mediterranean

Section 1

Thematic Area 1

Water management 2021

THEMATIC AREA: Management of water

TOPIC: Topic 1.1.1-2021(RIA) Sustainable soil and water management for combating land degradation and desertification and promoting ecosystem restoration.

TYPE OF ACTION: (RIA) Research and Innovation action

TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 8.25 million

OPENING DATE: Stage 1 Pre-proposals – 5 March, 2021

DEADLINE Stage 1 Pre-proposals – 13 April, 2021 (17:00h Barcelona time) Stage 2 Full proposals – 09 September, 2021 (17:00h Barcelona time)

STATUS: Close

[MORE INFO](#)

Thematic Area 2

Farming systems 2021

THEMATIC AREA: Farming systems IA

TOPIC: 1.2.1-2021 (IA) Increasing the environmental and socio-economic performance of small scale farming systems through improvements in organisational aspects and new value chain governance models.

TYPE OF ACTION: (IA) Innovation and Action

TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 8.25 million

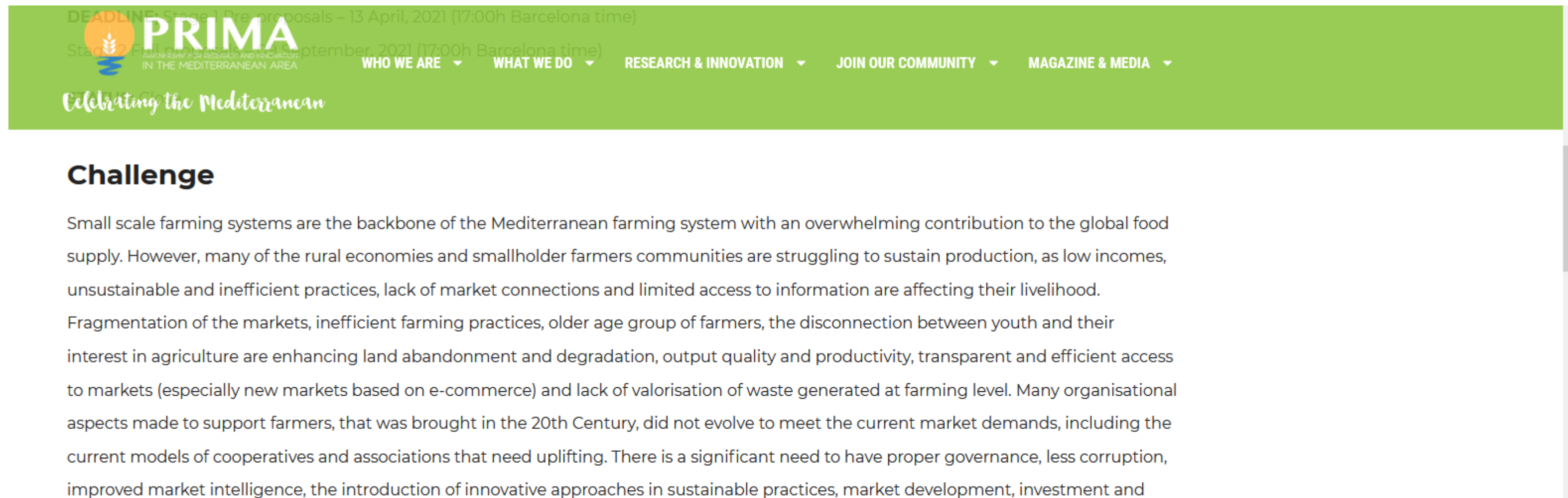
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STATUS: Close

[MORE INFO](#)

Full topic description with links to the templates



DEADLINE Stage 1 Pre-proposals – 13 April, 2021 (17:00h Barcelona time)
Stage 2 Pre-proposals – 13 September, 2021 (17:00h Barcelona time)

PRIMA
RESEARCH PROGRAM FOR INNOVATION AND RURAL DEVELOPMENT
IN THE MEDITERRANEAN AREA

WHO WE ARE ▾ WHAT WE DO ▾ RESEARCH & INNOVATION ▾ JOIN OUR COMMUNITY ▾ MAGAZINE & MEDIA ▾

Celebrating the Mediterranean

Challenge

Small scale farming systems are the backbone of the Mediterranean farming system with an overwhelming contribution to the global food supply. However, many of the rural economies and smallholder farmers communities are struggling to sustain production, as low incomes, unsustainable and inefficient practices, lack of market connections and limited access to information are affecting their livelihood. Fragmentation of the markets, inefficient farming practices, older age group of farmers, the disconnection between youth and their interest in agriculture are enhancing land abandonment and degradation, output quality and productivity, transparent and efficient access to markets (especially new markets based on e-commerce) and lack of valorisation of waste generated at farming level. Many organisational aspects made to support farmers, that was brought in the 20th Century, did not evolve to meet the current market demands, including the current models of cooperatives and associations that need uplifting. There is a significant need to have proper governance, less corruption, improved market intelligence, the introduction of innovative approaches in sustainable practices, market development, investment and

Call Documents and Templates

[PRIMA Annual Work Plan 2021](#)

[PRIMA Call text and supporting information – Call Section 1 Topic 1.2.1 – Farming Systems 2021](#)

[PRIMA-Guidelines for Applicants – Section 1, RIA&IA](#)

[h2020_mga_prima_multi_en](#)

[Electronic submission system Handbook](#)

[PRIMA Pre-proposal Template PART I – RIA and IA](#)

[PRIMA Pre-proposal Template PART II – RIA and IA](#)

More information

For questions related to this call for proposals, please contact Fabrice Dentressangle at fabrice.dentressangle@prima-med.org



To access the Electronic submission website
Active 1 month before the deadline

Start the submission process on the ANR platform

The screenshot shows the 'Authentication Page' of the ANR platform. It features two input fields: 'Email address' containing 'johann.muller@agencerecherche.fr x' and 'Password' with masked characters. A 'Validate' button is positioned below the password field. A blue callout box labeled 'Insert Email Address' points to the email field, and another labeled 'Insert Password' points to the password field. A yellow callout box labeled 'In case you forget your password...' points to a blue link: 'Forgotten password / Generate a new password'. Below the login fields, there is a paragraph of instructions, a 'Remarks' section with a bulleted list of technical requirements, and a 'Message to experts and committee members' section.

Authentication Page

Email address: ← **Insert Email Address**

Password: ← **Insert Password**

[Forgotten password / Generate a new password](#) ← **In case you forget your password...**

To submit a new proposal, please go to the Call page on the [ANR website](#).

For any information, please contact the person in charge of the Call: [Contacts](#)

Remarks:

- This website is designed for a 1024x768 screen resolution (Full Screen)
- The application is optimized for Internet Explorer (up to IE10) and Firefox.
- Cookies and JavaScript must be enabled.
- We advise you to allow popups from your browser settings.

Message to experts and committee members

If you already have an account (as proposal coordinator, partner...), you must use the same login/password.
If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.

Electronic submission system and HANDBOOK

Information and type of documents you have to upload

The screenshot shows a registration form for the electronic submission system. The form includes the following fields and sections:

- Partenariat et tâches**: Includes 'Fiches partenaires', 'Identité du projet', 'Résumés scientifiques', 'Document scientifique', 'Experts', 'Tableaux de synthèse', and 'Soumission du projet'.
- Information and type of documents you have to upload**: A red box pointing to the top navigation bar.
- Caution**: A red box containing the text: "Ce site est adapté d'une plateforme d'appel à projets français. Quelques points spécifiques à ces appels peuvent subsister (certaines cases sont bloquées) donc merci de ne pas de les prendre en compte. N'oubliez pas de soumettre votre annexe budgétaire au format EXCEL (A UPLOADER SUR LE SITE <http://www.irimnet2.net/iridx.php/home>)". Below it, a red asterisk indicates: "* Informations nécessaires à l'enregistrement du formulaire".
- Form Fields**:
 - Acronyme du projet:
 - Titre en français du projet:
 - Titre en anglais du projet:
 - Durée en mois:
 - Inclusion de financement:
 - Année de soumission de la thèse:
 - Défi associé Principal:
 - Catégories R&D:
- Informations supplémentaires**:
 - Mots clés (Séparez les mots clés par des points virgules):
 - Le projet a-t-il été déposé lors d'une édition précédente?:
 - Suite d'un projet précédemment financé?:
- Axes Thématiques**:
 - Choisir les axes thématiques (Min 0 Max 1) parmi les 2 axes disponibles (ainsi que les sous-axes):
- Autres sources de financements**:
 - Liste des agences étrangères:
- Buttons**: 'Enregistrer' and 'Annuler'.

ENTER THE TITLE IN ENGLISH FOR BOTH

There is only one option, please select it to be allowed to continue your registration

Click here to select your topic.



ELECTRONIC
SUBMISSION
SYSTEM
HANDBOOK

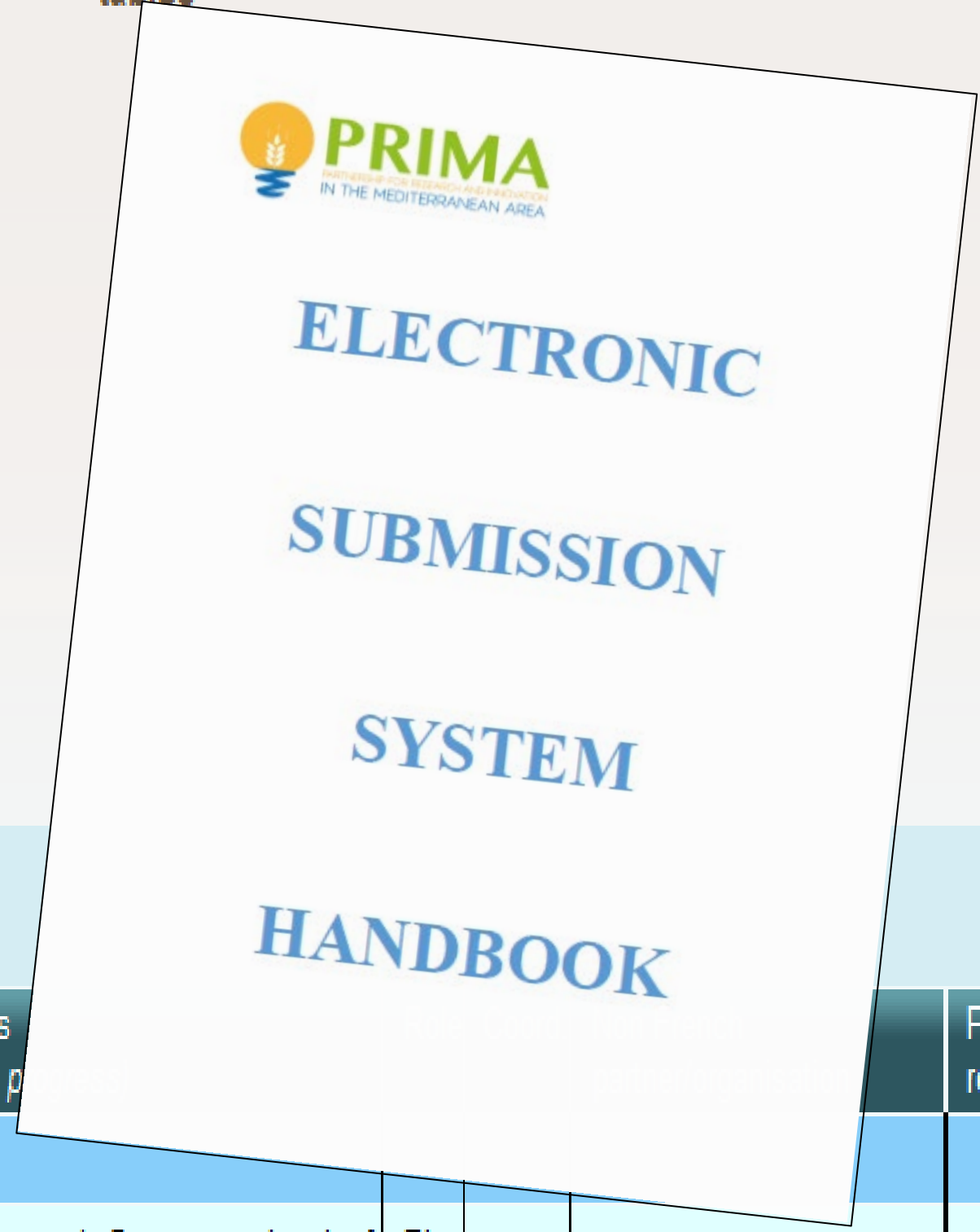


Partnership

The project coordinator specifies each partner and the principal investigator (PI) of each partner.

Any PI indicated in the table below has access to the project, his/her login being the registered email address. If necessary, he/she can generate a new password from the home page.

At each change made, the PIs of the concerned partners are informed by e-mail.



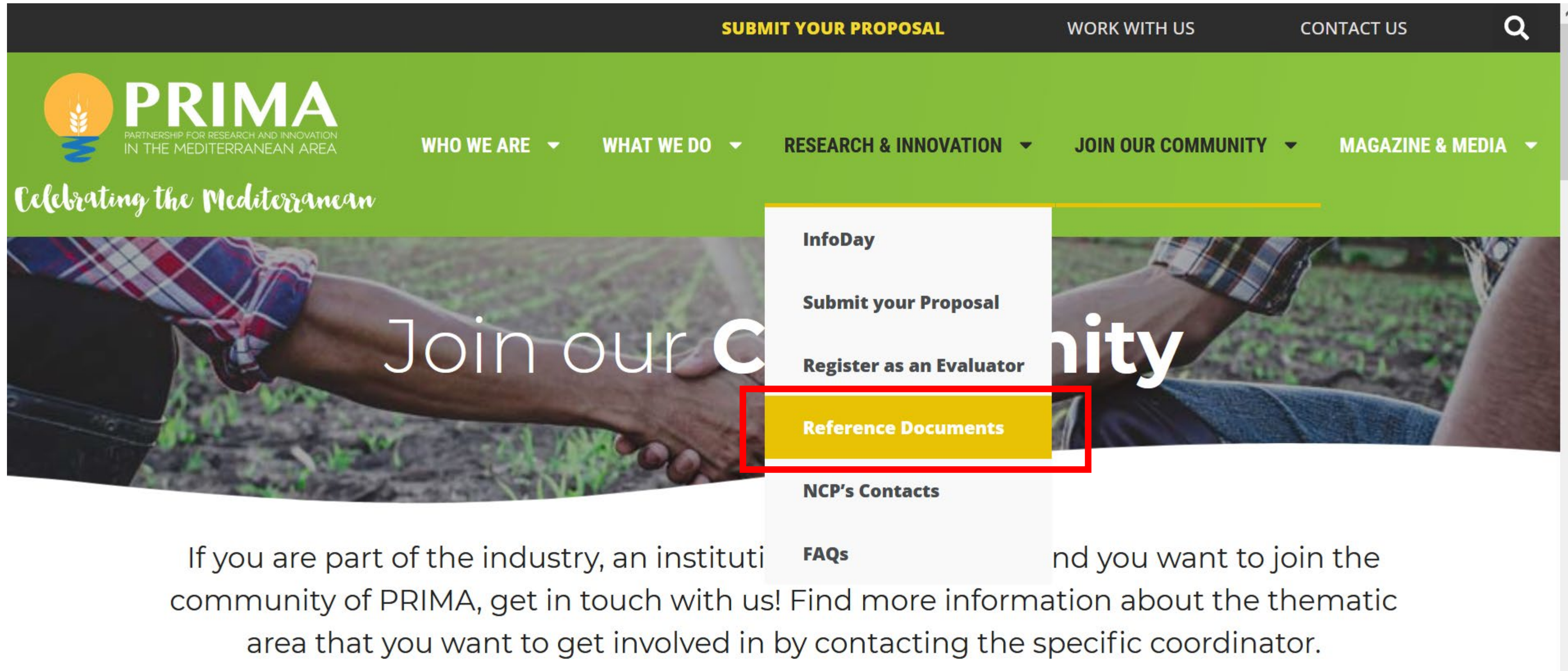
Display

<input type="checkbox"/>	Partner/Organisation's name	Partner acronym	Category	Requested funding (€)	Civ.	First name	Last name	Email address (* : change in p	PI	Partner/Organisation without requested funding	Research Funding Organisation
	(1)			0.00							
<input type="checkbox"/>				0.00	Mr	Fabrice	DENTRESSANGLE	fabrice.dentressangle@agencerecherche.fr	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ANR



[Click here to ADD partners](#)

Guidelines, call text, national regulations, templates... are also available in the section Reference documents of the PRIMA website



The screenshot shows the PRIMA website header with navigation links: SUBMIT YOUR PROPOSAL, WORK WITH US, CONTACT US, WHO WE ARE, WHAT WE DO, RESEARCH & INNOVATION, JOIN OUR COMMUNITY, and MAGAZINE & MEDIA. The 'JOIN OUR COMMUNITY' dropdown menu is open, listing: InfoDay, Submit your Proposal, Register as an Evaluator, Reference Documents (highlighted with a red box), NCP's Contacts, and FAQs. The background features the PRIMA logo and the text 'Join our Community' over an image of hands shaking.

If you are part of the industry, an institution, and you want to join the community of PRIMA, get in touch with us! Find more information about the thematic area that you want to get involved in by contacting the specific coordinator.

Strategic Research and Innovation Agenda (SRIA)

[Strategic Research and Innovation Agenda](#)

Annual Work Plans

[Annual Work Plan preliminary version 2022](#)

PRIMA Model Grant Agreement (MGA)

[Multi-beneficiary Model Grant Agreement](#)

[Annotated Model Grant Agreement](#)

Guidance (Section 1)

[Electronic-submission-system-Handbook.pdf](#)

[Call Text – PRIMA Section 1 2021 Nexus](#)

[Call Text – PRIMA Section 1 2021 Farming Systems](#)

[Call Text – PRIMA Section 1 2021 Water Management](#)

[Guidelines for Applicants Section 1](#)

Guidance (Section 2)

[Electronic-submission-system-Handbook.pdf](#)

[Guidelines for Applicants 2021 Section 2](#)

[National Regulations 2021](#)

[Call Text PRIMA Section 2 2021 Multi-Topic](#)

[Guidelines for Applicants Section 2](#)

Templates & forms

[PRIMA-Pre-proposal-Template-PART-I-RIA-and-IA](#)

[PRIMA-Pre-proposal-Template-PART-II-RIA-and-IA](#)

[PRIMA WEFE NEXUS Award – template – I](#)

[PRIMA WEFE NEXUS Award- template – II](#)

PRIMA Appeals procedure

[PRIMA Appeals procedure](#)

Checklist to submit your proposal

- Have an eligible consortium & fulfill all the admin data on the submission platform
- Submit all the required documents:
 - Part I : Administrative data
 - Part II. Technical annex

PART I			
Title of Proposal			
Acronym			
1. <u>Administrative data of participant organisations</u> <ul style="list-style-type: none"> List of participants : 			
Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

* Please use the same participant numbering as that used in the Electronic Submission Site. One PI per team/lab or institution
Add as many lines as you would need.

PRIMA RIA & IA Pre-proposal Template - PART II
Version 2.0 - 13 December 2018

PRIMA
THE MEDICINE FOR LIFE

PRIMA Pre-proposal Template
(1st stage of a two-stage submission procedure)

Research and Innovation Actions (RIA)
Innovation Actions (IA)

Scientific Document (Part II)

Title of Proposal

Acronym

- The consortium members are listed in Part I of the proposal (administrative forms). A summary list should also be provided in the table below.

List of participants

Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			

- One PI per team/lab or institution. Add as many lines as you would need.

1. Excellence

Your proposal must address a work programme topic for this call for proposals.

1.1 Objectives

- Describe the overall and specific objectives for the project¹, which should be clear, measurable, realistic and achievable within the duration of the project. Objectives should be consistent with the expected exploitation and impact of the project (see section 2).

¹The term 'project' used in this template equates to an 'action' in certain other Horizon 2020 documentation.

Budget: global & online stage 1

Administrative data

Financial data

Full cost (€) 340,000.00

Requested Funding (€) 190,000.00

Save

Cancel

YOU JUST HAVE TO FILL THESE 2 BOXES

Detailed stage 2 Excel file

Name of Project:		Acronym of Project:		Reimbursement Rate: 70% of eligible costs for profit entities for IAs (100% of eligible costs in case of non-profit entities), 100% of eligible costs for RIAs (either being profit or non-profit entities)													
Please visit the link http://prima-med.org/wp-content/uploads/2018/02/h2020_mga_prima_multi_en.pdf for any further explanation on each column.																	
A. Direct personnel costs		B. Direct costs of subcontracting		C. Direct costs of financial support		D. Other direct costs		E. Indirect costs		Total costs	Reimbursement rate	Maximum PRIMA contribution	Maximum g				
A1, A2, A3, A6	A4, A5	C1, C2		D1, D2, D3, D4	D5	Flat rate											
Partner number	Partner country	Form of costs	Actual	Unit	Unit	Actual	Actual	Actual	Unit	Flat rate							
Partner acronym		a	b. No hours		Total c	d	e		f	h=0.25*(a+b+c+f*g.n)		i=a+b+c+d+e+f+g+h	k				
1			€	-	€	-	€	-	€	-	€	-	€	100,00%	€	-	€
2			€	-	€	-	€	-	€	-	€	-	€	100,00%	€	-	€
3			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
4			€	-	€	-	€	-	€	-	€	-	€	100,00%	€	-	€
5			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
6			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
7			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
8			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
9			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
10			€	-	€	-	€	-	€	-	€	-	€	70,00%	€	-	€
Total consortium			€	-	€	-	€	-	€	-	€	-	€		€	-	€

Content and structure of the pre-proposal

The pre-proposal must be submitted online on the evaluation system (ANR)

The link will be announced on the PRIMA website in the corresponding section of the calls and will be open **1 month before the deadline for submission**

Main administrative data have to be fill directly online (details in Annex of the guidelines for applicants: how to use the website with screenshots....)

Submit the pdf of the pre proposal following the template (available on prima website)

<u>PART I</u>			
Title of Proposal			
Acronym			
1. <u>Administrative data of participant organisations</u>			
• List of participants :			
Participant No *	PI name	Organisation	Country
1 (Coordinator)			
2 Partner 1			
3 Partner 2			
4 Partner 3			
* Please use the same participant numbering as that used in the Electronic Submission Site. One PI per team/lab or institution Add as many lines as you would need.			

General information about the project

Section:	
Call:	
Topic:	
Type of action:	
Duration in months:	
Free keywords	Enter any words you think give extra detail of the scope of your proposal (max 200 characters)
Abstract:	<p>Short summary to clearly explain:</p> <ul style="list-style-type: none">• the objectives of the proposal• how they will be achieved• their relevance to the specific call and topic against which the proposal is submitted <p>Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties</p> <ul style="list-style-type: none">• Do not include any confidential information.• Use plain typed text, avoiding formulae and other special characters.

Questions to be answered by the coordinator:

Project submitted in previous EU calls?

Verification of the financial capacity (only for private entities)

Total budget requested to PRIMA (on the submission website **each partner must give the total cost of the project and the requested amount to PRIMA**)

Etc....

Content of the proposal PART II

1. Excellence

- 1.1 Objectives
- 1.2 Relation to call and/or topic
- 1.3 Concept and methodology
 - (a) Concept
 - (b) Methodology
- 1.4 Ambition

2. Impact

- 2.1 Expected impacts
- 2.2 Measures to maximise impact
 - a) Dissemination and exploitation of results
 - b) Communication activities

3 Implementation

- 3.1 Work plan — Work packages, deliverables
- 3.2 Management structure, milestones and procedures
- 3.3 Consortium as a whole
- 3.4 Resources to be committed

4: Members of the consortium

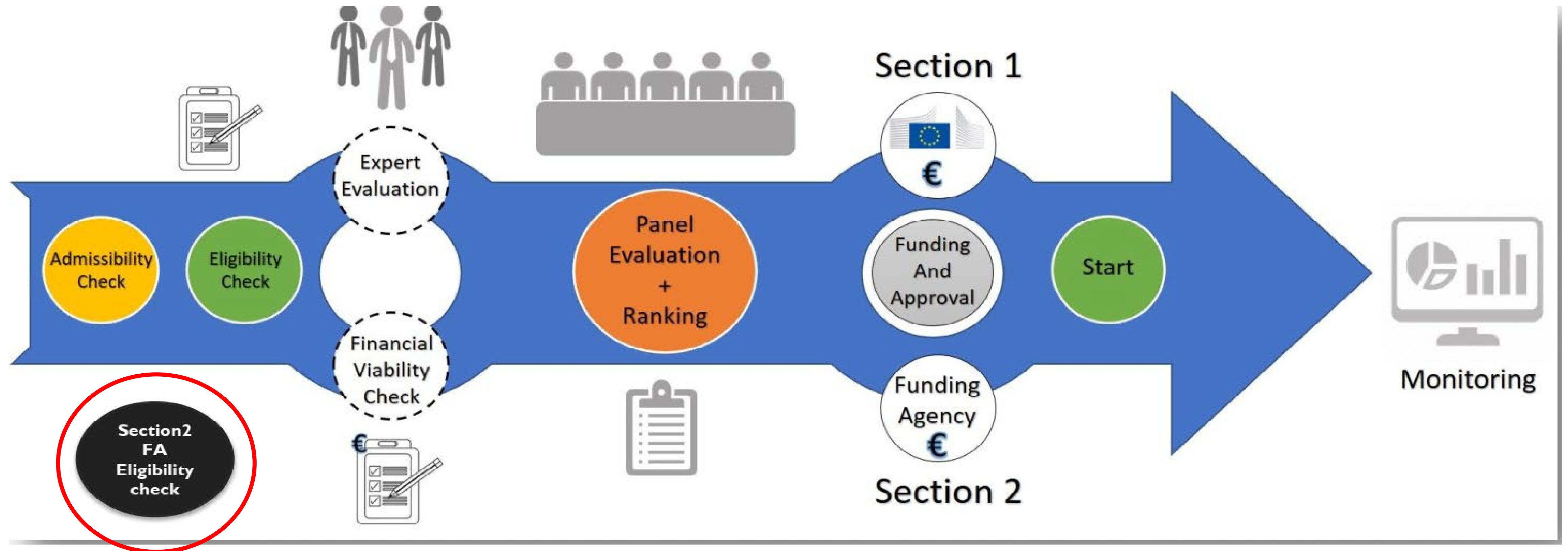
- 4.1. Participants (applicants)
- 4.2. Third parties involved in the project (including use of third party resources)

Section 5: Ethics and Security

Pre proposal
STAGE 1
10 pages

Full proposal
STAGE 2
50 pages

Evaluation process



Each proposal is evaluated by 3 independent experts and ranked by consensus by the evaluation panel during a meeting

Evaluation Criteria

- **H2020 CRITERIA:**

- EXCELLENCE / 5 points
- IMPACT / 5 points
- QUALITY AND EFFICIENCY OF THE IMPLEMENTATION (***Only for step 2***) / 5 points

For IA the criteria "impact" has a weight of 1.5

- **Thresholds:**

- **Step 1: 4 points for each criteria**

Step 2: 3 points for each criteria

and at least 10/15 in total

Evaluation Criteria

Excellence	Impact	Quality & Efficiency of the implementation
<p>Clarity and pertinence of the objectives;</p> <p>Soundness of the concept, and credibility of the proposed methodology;</p> <p>Fit with the scope and objectives of the PRIMA programme and the call topic description; Extent that the proposed work is beyond the state of the art, and demonstrates innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organizational models)</p> <p>Appropriate consideration of interdisciplinary approaches and, where relevant, use of stakeholder knowledge and gender dimension in research and innovation content.</p>	<p>The extent to which the outputs of the project would contribute to one or several of the expected impacts mentioned in this document under the relevant topic.</p> <p>Scores of the proposals will not depend on the number of expected impacts covered.</p> <p>Any substantial impacts, even if not mentioned in this document, that would enhance innovation capacity, create new market opportunities, strengthen competitiveness and growth of companies, address issues related to climate change or the environment, or bring other important benefits for society;</p> <p>Quality of the proposed measures to:</p> <ul style="list-style-type: none"> • Exploit and disseminate the project results (including management of IPR), and to manage research data where relevant. • Communicate the project activities to different target audiences. 	<p>Quality and effectiveness of the work plan, including extent to which the resources assigned to work packages are in line with their objectives and deliverables;</p> <p>Appropriateness of the management structures and procedures, including risk and innovation management;</p> <p>Complementarity of the participants and extent to which the consortium as whole brings together the necessary expertise;</p> <p>Appropriateness of the allocation of tasks, ensuring that all participants have a valid role and adequate resources in the project to fulfil that role.</p>

Recommendations

- Don't wait the last minute. Simple process but takes time!
- Be sure to submit PART I (and all the requested documents)
- For section 2: Each partner must check **his eligibility** with his NCP **before** submitting a proposal

Thank you

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PRIMA

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IN THE MEDITERRANEAN AREA



The PRIMA programme is an Art. 185 initiative supported and founded under Horizon 2020, the European Union's Framework Programme for Research and Innovation



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Prima-med YouTube

<https://prima-med.org/>