Submission and evaluation of proposals
Practical aspects

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Project Officer

@PRIMAPROGRAM #PRIMAInfoday

Info day Germany 15 February 2022
Rules for participation RIA /IA

3 COUNTRIES MINIMUM
• ONE PS EU
• ONE PS NON EU
• ONE PS EU OR PS NON EU

&

4 LEGAL ENTITIES MINIMUM
• ONE PS EU
• TWO PS NON EU
• ONE PS EU OR PS NON EU

• EXAMPLES:

• MALTA-GREECE-MOROCCO-EGYPT = ELIGIBLE

• MALTA-GREECE-MOROCCO Entity 1- MOROCCO Entity 2 = ELIGIBLE

• MALTA-GREECE-FRANCE-MOROCCO = NOT ELIGIBLE (only 1 entity from the south)

• MALTA Entity 1-MALTA Entity 2- MOROCCO Entity 1- MOROCCO Entity 2 = NOT ELIGIBLE (only 2 countries)
On the website you will find all relevant updates, documents and information on the programme, including:

**RESEARCH AND INNOVATION : CALL SECTION**

- Information and guidelines for each call
- Templates
- Link to submission website (one link per call)

**PARTNERING TOOL**

Applicants can post and read offers to look for partners

**EXPERT REGISTRATION TOOL**

To register as expert to take part in the evaluation of the proposals submitted to PRIMA calls
How to find partners

Applicants can post and read offers to look for partners

How to become a PRIMA evaluator

If you are part of the industry, an institution that is interested in these topics, and you want to join the initiative as a evaluator, then you will find all useful information on the PRIMA website.
Call information: submit your proposal

Calls 2021 are closed!

Calls 2022 will open next year. Check our Website and follow us on the social networks to know more.
List of the topics and short description
Full topic description with links to the templates

Challenge
Small scale farming systems are the backbone of the Mediterranean farming system with an overwhelming contribution to the global food supply. However, many of the rural economies and smallholder farmers' communities are struggling to sustain production, as low incomes, unsustainable and inefficient practices, lack of market connections and limited access to information are affecting their livelihood.
Fragmentation of the markets, inefficient farming practices, older age group of farmers, the disconnection between youth and their interest in agriculture are enhancing land abandonment and degradation, output quality and productivity, transparent and efficient access to markets (especially new markets based on e-commerce) and lack of valorisation of waste generated at farming level. Many organisational aspects made to support farmers, that was brought in the 20th Century, did not evolve to meet the current market demands, including the current models of cooperatives and associations that need uplifting. There is a significant need to have proper governance, less corruption, improved market intelligence, the introduction of innovative approaches in sustainable practices, market development, investment and

Call Documents and Templates
- PRIMA Annual Work Plan 2021
- PRIMA Call text and supporting information – Call Section 1 Topic 1.2.1 – Farming Systems 2021
- PRIMA-Guidelines for Applicants – Section 1, RIA&IA
- h2020_mga_prima_multiEn
- Electronic submission system Handbook
- PRIMA Pre-proposal Template PART I – RIA and IA
- PRIMA Pre-proposal Template PART II – RIA and IA

More information
For questions related to this call for proposals, please contact Fabrice Dentressangle at fabrice.dentressangle@prima-med.org

To access the Electronic submission website
Active 1 month before the deadline
Start the submission process on the ANR platform

Insert Email Address

Insert Password

In case you forget your password...
Electronic submission system and HANDBOOK

Information and type of documents you have to upload

ENTER THE TITLE IN ENGLISH FOR BOTH

There is only one option, please select it to be allowed to continue your registration

Click here to select your topic.
Partnership

The project coordinator specifies each partner and the principal investigator (PI) of each partner.

Any PI indicated in the table below has access to the project, his/her login being the registered email address. If necessary, he/she can generate a new password from the home page.

At each change made, the PIs of the concerned partners are informed by e-mail.

Click here to ADD partners
Guidelines, call text, national regulations, templates.... are also available in the section Reference documents of the PRIMA website
Strategic Research and Innovation Agenda (SRIA)

Guidance (Section 1)

Call Text – PRIMA Section 1 2021 Nexus
Call Text – PRIMA Section 1 2021 Farming Systems
Call Text – PRIMA Section 1 2021 Water Management
Guidelines for Applicants Section 1

Annual Work Plans

Annual Work Plan preliminary version 2022

PRIMA Model Grant Agreement (MGA)

Guidance (Section 2)

Guidelines for Applicants 2021 Section 2
National Regulations 2021
Call Text PRIMA Section 2 2021 Multi-Topic
Guidelines for Applicants Section 2

Templates & forms

PRIMA-Pre-proposal-Template-PART-I-RIA-and-IA
PRIMA-Pre-proposal-Template-PART-II-RIA-and-IA
PRIMA WEF NEXUS Award - template – I
PRIMA WEF NEXUS Award - template – II

PRIMA Appeals procedure

PRIMA Appeals procedure
Checklist to submit your proposal

• Have an eligible consortium & fulfill all the admin data on the submission platform

• Submit all the required documents:
  • Part I : Administrative data
  • Part II. Technical annex

Budget: global & online stage 1

Detailed stage 2 Excel file
The pre-proposal must be submitted online on the evaluation system (ANR). The link will be announced on the PRIMA website in the corresponding section of the calls and will be open 1 month before the deadline for submission.

Main administrative data have to be filled directly online (details in Annex of the guidelines for applicants: how to use the website with screenshots...). Submit the PDF of the pre-proposal following the template (available on prima website).

### Part I

<table>
<thead>
<tr>
<th>Title of Proposal</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Acronym</td>
<td></td>
</tr>
</tbody>
</table>

#### 1. Administrative data of participant organisations

- List of participants:

<table>
<thead>
<tr>
<th>Participant No.*</th>
<th>PI name</th>
<th>Organisation</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (Coordinator)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Partner 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Partner 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Partner 3</td>
<td></td>
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</tr>
</tbody>
</table>

* Please use the same participant numbering as that used in the Electronic Submission Site. One PI per team/lab or institution. Add as many lines as you would need.
## General information about the project

| Section: Call: | Topic: Type of action: Duration in months: Free keywords |
|---------------|---------------------------------------------------|-------------------------------------------------|

**Free keywords** Enter any words you think give extra detail of the scope of your proposal (max 200 characters)

**Abstract:**

Short summary to clearly explain:
- the objectives of the proposal
- how they will be achieved
- their relevance to the specific call and topic against which the proposal is submitted

Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties
- Do not include any confidential information.
- Use plain typed text, avoiding formulae and other special characters.

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Questions to be answered by the coordinator:

**Project submitted in previous EU calls?**

**Verification of the financial capacity (only for private entities)**

**Total budget requested to PRIMA (on the submission website each partner must give the total cost of the project and the requested amount to PRIMA)**

Etc....
Content of the proposal PART II

1. Excellence
   1.1 Objectives
   1.2 Relation to call and/or topic
   1.3 Concept and methodology
      (a) Concept
      (b) Methodology
   1.4 Ambition

2. Impact
   2.1 Expected impacts
   2.2 Measures to maximise impact
      a) Dissemination and exploitation of results
      b) Communication activities

3 Implementation
   3.1 Work plan — Work packages, deliverables
   3.2 Management structure, milestones and procedures
   3.3 Consortium as a whole
   3.4 Resources to be committed

4: Members of the consortium
   4.1. Participants (applicants)
   4.2. Third parties involved in the project (including use of third party resources)

Section 5: Ethics and Security
Each proposal is evaluated by 3 independent experts and ranked by consensus by the evaluation panel during a meeting.
Evaluation Criteria

• **H2020 CRITERIA:**
  
  • EXCELLENCE / 5 points
  
  • IMPACT / 5 points
  
  • QUALITY AND EFFICIENCY OF THE IMPLEMENTATION *(Only for step 2)* / 5 points

  *For IA the criteria “impact” has a weight of 1.5*

• **Thresholds:**

  • Step 1: 4 points for each criteria
  
  • Step 2: 3 points for each criteria

  and at least 10/15 in total
## Evaluation Criteria

<table>
<thead>
<tr>
<th>Excellence</th>
<th>Impact</th>
<th>Quality &amp; Efficiency of the implementation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clarity and pertinence of the objectives;</td>
<td>The extent to which the outputs of the project would contribute to one or several of the expected impacts mentioned in this document under the relevant topic.</td>
<td>Quality and effectiveness of the work plan, including extent to which the resources assigned to work packages are in line with their objectives and deliverables;</td>
</tr>
<tr>
<td>Soundness of the concept, and credibility of the proposed methodology;</td>
<td>Scores of the proposals will not depend on the number of expected impacts covered. Any substantial impacts, even if not mentioned in this document, that would enhance innovation capacity, create new market opportunities, strengthen competitiveness and growth of companies, address issues related to climate change or the environment, or bring other important benefits for society;</td>
<td>Appropriateness of the management structures and procedures, including risk and innovation management;</td>
</tr>
<tr>
<td>Fit with the scope and objectives of the PRIMA programme and the call topic description; Extent that the proposed work is beyond the state of the art, and demonstrates innovation potential (e.g. ground-breaking objectives, novel concepts and approaches, new products, services or business and organizational models)</td>
<td>Quality of the proposed measures to:</td>
<td>Complementarity of the participants and extent to which the consortium as whole brings together the necessary expertise;</td>
</tr>
<tr>
<td>Appropriate consideration of interdisciplinary approaches and, where relevant, use of stakeholder knowledge and gender dimension in research and innovation content.</td>
<td>• Exploit and disseminate the project results (including management of IPR), and to manage research data where relevant. • Communicate the project activities to different target audiences.</td>
<td>Appropriateness of the allocation of tasks, ensuring that all participants have a valid role and adequate resources in the project to fulfil that role.</td>
</tr>
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Recommandations

- Don´t wait the last minute. Simple process but takes time!
- Be sure to submit PART I (and all the requested documents)
- For section 2: Each partner must check his eligibility with his NCP before submitting a proposal
Thank you

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The PRIMA programme is an Art. 185 initiative supported and founded under Horizon 2020, the European Union’s Framework Programme for Research and Innovation.

https://prima-med.org/